



## **EXPLANATORY HANDBOOK ON THE REQUIREMENTS FOR PERMANENT RADICATION IN PARAGUAY**

This manual aims to guide potential investors who are going to set up their factory and / or open a company in Paraguay, on the requirements and modalities of the presentation of the documents before the office of the General Directorate of Migration to obtain the Permanent Identification Card.

They are further detailed and specified by clarifying the types of requirements and amounts of copies required to be submitted, as well as explaining where the investor or manager should go to present all the files necessary to obtain the Immigration Certificate.

1. Proof of foreign investor, which must be managed in SUACE. Present the original and 1 (one) copy of the document authenticated by Paraguayan scrivener
2. The passport of the investor, if the document is not in the Spanish language, must be translated into the Spanish language by a translator enrolled in the Supreme Court of Justice, if he is Brazilian, it may be in Portuguese. Check if you have the status of single or married in order to request your marriage certificate which must be as indicated in number 2) of the requirements required by the General Directorate of Migration. Present the original and 2 (two) copies of the document authenticated by Paraguayan scrivener.

**In case of other countries that require a visa, present the same with the certification of Visa issued in the Ministry of Foreign Affairs.**

3. Birth Certificate, the original birth certificate must be legalized by the Paraguayan Consulate in the country of origin and legalized by the Ministry of Foreign Affairs, located on Alberdi y Eduardo Víctor Haedo/ Asuncion, and / or **Apostilled in the country of origin.**

If the document is not in Spanish, it must be translated into the Spanish language by a Translator enrolled in the Supreme Court of Justice (in case of Brazilian does not require translation). Present the original and 2 (two) copies authenticated by Paraguayan scrivener.

4. Certificate of marriage or divorce, the original marriage certificate or divorce sentence must be signed by the Paraguayan consulate in the country of origin and legalized by the Ministry of Foreign Affairs (MRE), located on Alberdi y Eduardo Víctor Haedo, Asunción, **and / or Apostilled in the country of origin.** If the document is not in Spanish, it must be translated into Spanish by a translator enrolled in the Supreme Court of Justice of Paraguay. (In case of Brazilian translation is not required). Submit the original and 2 (two) copies authenticated by Paraguayan scrivener.



**Note: for Brazilians one of the two certificates is requested**

5. One photo, must be of the type card photo 3 x 3 in colors
6. Certificate of criminal record of the country of origin: This must be endorsed by the Paraguayan consulate in the country of origin legalized by the Ministry of Foreign Affairs, located on Alberdi y Eduardo Víctor Haedo/Asunción **and / or Apostilled in the country of origin.**

The responsible official must verify the seal and signature if it corresponds to the consulate or to the Ministry of Foreign Affairs-MRE, because there are similarities between the stamps of those institutions, and if it is the case, the document must go to the Ministry of Foreign Affairs (MRE) for legalization corresponding. Uruguay and Brazil have consulates in Asuncion.

If the document is not in Spanish, it must be translated into Spanish by a Translator enrolled in the Supreme Court of Justice. Present the original and 2 (two) copies authenticated by Paraguayan scrivener.

7. Entry card or passport stamp, this is indicated by the stamp on the passport presented by the interested party at the airports or on a ticket that is used at the borders, when entering by some point in the country they seal the date of entry to the country. The original must be presented for verification and 2 (two) authenticated copies made by Paraguayan scrivener.

All documents issued in Paraguay must have **a date after** the proof of arriving in Paraguay presented at the time of requesting their admission for the investor's record, the date of their declaration issued by Interpol must coincide with the date of the card or entry ticket or stamp of passport.

Submit 2 (two) copies authenticated by Paraguayan scrivener

## **8. Health Certificate**

The interested party should go to the general physician in order to request a complete check-up, if he has a hemogram done in his / her country of origin can use to show to the doctor, otherwise, if he / she has to do the doctor's request, the health certificate must contain the person is in a good mental health, physical and that it lacks of infecto-contagious diseases.

Once the certificate is issued, the interested party must have legalized it at the Directorate of Registries of Professionals under the Ministry of Public Health and Social Welfare (MSPBS) located on the street Brasil c / Manuel Dominguez-Asunción. Present the original and 2 (two) copies authenticated by Paraguayan scrivener.

9. Certificate of life and residence, the investor must bring a certificate of life and residence to the Commissary of the neighborhood where he or she will live, in



- case he/She does not have his possible address, he may eventually use the address of a Hotel where he is staying, and the Commissioner responsible.
- 10.** Present the certificate of life and residence, an original and 2 (two) copies authenticated by Paraguayan scrivener.
  - 11.** Information certificate, original and 2 (two) certified copies, this document issued by the National Police, which is at Boggiani Street and RI 2 Ytotoró, Street, telephone 021 610525-Asunción.
  - 12.** Interpol certificate, present it original and 2 (two) certified copies, this document is obtained at Coronel Gracias Street, Number 468 c / Tte. Rudy. Street, hone 021 480112-Asuncion.
  - 13.** Affidavit of law, must be done in writing with a sheet of certification of signatures, present in original and 2 (two) certified copies. Model is in (Annex 1) of this Manual.

This model helps the scribes and interested as a model that must be written by the clerk filling all fields with the data provided by the interested party, then the investor must sign.

The record number of the Certification of Signatures is obligatory and complete all the data of the Affidavit.

The fee must be paid at the migration office, located in SUACE, the amount is Gs. 1,360,740 (One million three hundred sixty thousand, seven hundred and forty guaraníes), cost without fine.

It should be noted that this may vary according to the change in the Minimum Wage.

In addition, in order to facilitate the foreigner, the Certificate of Filing is issued simultaneously, the cost of which is Gs. 136,074 (One hundred and thirty-six thousand, seventy-four Guarani). This will be required for the Paraguayan ID card if it is not done at the time of obtaining the card, it may delay the investors to make the registration.



**APPENDIX 1**

**MODEL OF A SWORN STATEMENT ON ARTICLE 23 OF LAW 978/96**

**Mrs**

**Lic. Maria de los Angeles Arriola, director**

**General Direction of Migrations**

Of my consideration

By this instrument, I, ..... of nationality ..... holder of identity document N °, ....., (passport, Identity Card) with telephone number ....., email address ..... domiciled in B ° ..... of this city, Republic of Paraguay, I declare under oath, as follows: That I am in the country as a foreigner with the intention of establishing permanent residence in Paraguay and in such a character I I hereby undertake to comply with the mandates of the National Constitution, Laws, Decrees and other Legal Provisions that govern in the territory of the Republic, pursuant to Law No. 978/96, Art.43 Inc. E and concordant with Article 23 of Migrations.

This Declaration was made for the purpose of its presentation in the General Directorate of Migration, of the Ministry of the Interior.

Signature in proof of conformity and acceptance for what may take place in law in the city of Asunción, Republic of Paraguay on ..... days of the month ..... of the year .....

**Signature of the interested party**

**Stamp of the clerk (stamp must be on the edited sheet).**



## APPENDIX 2

Details of the duration of the documentation to be submitted:

Once issued the documents required by each of the institutions responsible have validity of:

- Description Validity period: 90 days Computer Certificate
- Interpol Certificate: 90 days
- Certificate of Life and Residence: 180 days
- Criminal Background: 180 days
- Certificate of Health: 1 year

\* Depending on the country of origin in the case of Brazilians is usually 90 days, in the case that it does not specify is valid in Paraguay for 180 days.